



FVAWA DC 003

All FVAWA Committee members

**MINUTES OF A GENERAL MEETING OF THE FVAWA COMMITTEE
HELD AT THE CAMS WA CONFERENCE ROOM
ON THURSDAY 15 JANUARY 2009**

Present:

Derek Burns	President
Bruce Allen	
Nathan Allen	
Trevor Parsons	
Chris Scoble	
Bruce Welsh	
David Campbell	Secretary

Apologies:

Tim Riley

1. The President opened the meeting at 1920.

ITEM 1- MINUTES FROM THE PREVIOUS MEETING

2. Due to a computer failure, the minutes of the last committee meeting were not available but it is expected they may be recovered before the next meeting.

ITEM 2- MATTER ARISING FROM THE PREVIOUS MINUTES

3. Nil

ITEM 3- PRESIDENT'S REPORT

4. The President called for volunteers to create and manufacture a presentation that outlines Formula Vee in WA. He emphasised that new members were still needed and that there were cars available for sale to these new members. He had been looking at flags and banners to promote FVAWA at WASCC and other events. There were possible costs around \$1200

Decisions:

Ideas regarding a Formula Vee in WA presentation should be presented to the President.

A decision at the next meeting was to be made on how much money should be spent on attracting new members through flags, banners and any other proposed ideas.



ITEM 4- SECRETARY'S REPORT

5. The Secretary had prepared A 'To Do' list which was discussed.
- a. **Committee meetings.** The time and place of future committee meetings was discussed. CAMS conference room was considered as a central venue but required bookings in advance. Start times were discussed and the earlier the better was preferred but dinner was an issue. Encouraging non-committee members to attend was considered beneficial to the club so a more entertaining environment was considered. Food and drink supplied on the night would encourage more attendees. Bruce Welsh offered to get the ball rolling by buying an Esky and supplying refreshments for the first meeting whereby drinks could be purchased on the night. Similarly Derek volunteered to buy Pizzas for the same evening and thereafter being bought by the club up to \$50 per meeting (value to be agreed upon at next meeting).

Decisions:

Derek Burns is to contact CAMS to arrange suitable dates for the FVAWA meetings on a monthly basis, all commencing at 1830.

All committee meetings are to be open meetings for all members to attend if they wish – committee members are expected to attend.

Bruce Welsh will supply an Esky and refreshments for the attendees to purchase and Derek Burns will supply pizza at the next meeting.

- b. **Stickers.** Old FVAWA stickers were found by the Secretary during the handover and these were distributed amongst those assembled. A new sticker is required using the new logo. The cost of producing the artwork was estimated at \$100 to \$150 and the stickers, posters etc would be more.

Decision:

The Secretary is to contact Brett Scarey to see if the artwork and stickers could be produced at zero, or reduced cost to FVAWA.

- c. **FVAWA sponsorship proposal and agreement.** Four people were currently working on a sponsorship proposal for Clutch Industries (CI) to become a FVAWA sponsor. The requirement for a formal written agreement was discussed as was the application of sponsor's decal to cars and FVAWA material. Chris Scoble reported that the proposal would be ready next week and he would send it to Jim Nelson at CI.

Decision:

Chris Scoble is to complete and present the sponsorship proposal to CI next week.

- d. **Car ports.** Last year, FVAWA purchased car ports in bulk from WASCC. Most were paid for by members but some were not and FVAWA had to foot the considerable bill for the shortfall. Some FVAWA members used the car ports but did not pay for them. It is expected that carports will increase by CPI (3%) this



year to be about \$220-\$230 each for Formula Vee. FVAWA would not make any money from car ports. A discussion concerning FVAWA renting a carport for presentation and increased membership purposes did not result in any conclusion.

Proposal – President proposed that FVAWA purchase only 16 powered car bays for sale to FVAWA members on a first paid, first in, basis. If more than 16 were required, either FVAWA or the other members could approach WASCC for a car port at each meeting.

Seconded – Secretary.

Carried. All

Decisions:

Derek Burns would pre-purchase 16 powered carports from WASCC for rent to FVAWA members on a first paid, first in, basis.

Members who use carports but do not pay for them would be approached by the committee for rent payments.

- e. **Bank signatories.** Secretary pointed out that the current signatories to the FVAWA bank account were President, Treasurer and Wal Williams. As Wal was no longer a member of the committee, a third person was required as a signatory. A discussion amongst the committee concluded that the Secretary was the obvious third signatory.

Decision:

The Treasurer was to change the signatories on the FVAWA bank account to remove Wal Williams and add David Campbell.

- f. **CAMS affiliation application form.** The President advised the committee that he had just received the form from CAMS and would submit it next week.
- g. **WASCC Standing Regulations.** The Secretary pointed out that WASCC standing regulations concerned Formula Vee and that each year WASCC ask if we need to review them.

Decision:

All committee members were to review the WASCC Standing Regulations and report any suggested changes at the next committee meeting.

- h. **Entries to the Night Masters on 21 Feb 09.** An email pole conducted by the Secretary indicated that there were an encouraging 9 confirmed drivers and 3 probable drivers for the event, with 7 additional drivers travelling to Bathurst. The Secretary would contact those drivers who did not reply to the pole by phone. WASCC require a minimum of 10 FVee entries.
- i. **FVAWA Financial plan 2009.** The Secretary noted that the FVAWA membership fee has remained the same all this century and opened for discussion what profits we expected, should we have common tools for all members to use and should the first race entry fee for the year be paid for by FVAWA. This



promoted lots of ideas around the table but the biggest concern was attracting new members. There was a suggestion of having sponsors shirts. It was suggested that we approach Zamels for awards/prizes (watches etc) for the Zamels plate. It was also suggested that we approach WASCC (or the organisers) of this years V8 meeting to see if we could enter a race on the Friday/Saturday and FVAWA could contribute to the \$375 entry fee. No decision was reached for a financial plan.

Decision:

All FVAWA members are to be contacted by the Secretary to promote ideas that will form the FVAWA financial plan for 2009. This topic will be discussed at the next meeting.

- j. **Publicity and Social members.** The Secretary asked whether we had publicity and social members. The reply was no. The Secretary suggested that we approach the members for people to fill the positions. Later on during the meeting, it was suggested that Myles Lockett wrote excellent articles and would be a first-rate publicity member. At the end of the meeting, Bruce Welsh agreed to organise the 2009 end of year function. He suggested it would be a significant event with appropriate costs.

Decision:

The secretary was to ask the members for volunteers for social and publicity members for FVAWA.

The President was to ask Myles Lockett to become the FVAWA publicity member.

- k. **Membership application forms.** The Secretary asked whether we could add FVAWA bank details to the Membership application forms. The Treasurer replied yes but he needed a copy of the transaction on paper if Internet Banking was used.

Decision:

The Secretary is to add the FVAWA bank details to the FVAWA Membership application forms.

- l. **FVAWA web page.** The Secretary asked whether we needed a FVAWA web page member on the committee. As Stan Craigie has volunteered to manage the web page, the Secretary proposed that Stan join the committee and ideas concerning the webpage could be given to him directly. The Secretary also stated that he thought the web page was the major communication tool within and outside of the club regarding FVAWA matters. A discussion ensued concerning improving the site, after comparing it to other sites. Some associations pay to have their sites updated and all results, letters and issues were raised on the site.

Decision:

Stan Craigie is invited to attend FVAWA Committee meetings as the web page manager and a post of FVAWA Web page manager will be available to volunteers at the next EGM/AGM.



- m. **Committee Membership on web page.** It was proposed by the Secretary and seconded by Chris Scoble that the committee names and phone numbers would be on the FVAWA web page. Carried unanimously.

Decision:

The Secretary is to add the FVAWA committee names and phone numbers to the web page.

- n. **2008 awards and prizes function.** As no function had been arranged in 2008, the Secretary raised the topic at the meeting. The President discussed dates, times and venues. The awards themselves were discussed and Myles Lockett was considered as having experience in selecting and purchasing them.

Decision:

The President is to approach the Wanneroo Tavern for a lunch time gathering on 8/15 Feb 09. He is also to talk to Myles regarding FVAWA trophies.

All 2007 winning members are to return perpetual trophies to the President soonest, so they can be presented to the 2008 winners.

- o. **Collie 2009.** The Secretary suggested that we approach Collie race track to hold two events in 2009 at Collie, in addition to the planned November WASCC meeting. The President reported that he was already talking to Collie and looking at events in the two gaps of the WASCC calendar.

ITEM 5- ANY OTHER BUSINESS

6. **Bathurst.** The President reported that he had been approached by some of the Bathurst entrants regarding a review of the decision made and voted on at the AGM regarding dropping a round in the FVAWA championship. At the AGM it was voted that all rounds were to count. David Campbell suggested that the committee could not overrule an AGM decision and an EGM would be required to resolve the issue. A discussion ensued which agreed that the FVAWA and the State championships should be different in the hope of different winners. Some confusion arose regarding the EGM decision but until the minutes are rescued from the broken computer, it is not certain whether the decision on dropping a round was regarding the FVAWA or WASCC championships.

Proposal. The Secretary proposed that FVAWA approach WASCC to change the State championships to allow members to drop a round but the FVAWA remains as all rounds of WASCC and possibly two Collie events.

Seconded. Bruce Welsh.

Carried 6 votes to 1

Decision. The President will review the AGM minutes and, if appropriate, approach WASCC to allow the State championship competitors to drop a round.

7. **Kart Magazine – National Kart News.** Chris Scoble proposed that we advertise for Formula Vee in the National Kart news as karting was considered the obvious place for potential F Vee drivers. He reported that it cost \$400 per page to advertise in the magazine



and if other F Vee associations contributed, the costs would be acceptable. 12000 copies were produced each month and distributed nationally.

Decision.

It was agreed that Chris Scoble and Bruce Allen should follow up on magazine advertising with both the magazine and the associations.

8. **Commentators briefing sheets.** In previous years, FVAWA had presented WASCC commentators with briefing sheets for the FVAWA drivers. This was considered an excellent idea and should be encouraged.

Decision. The Secretary is to send a template for commentators comments to each registered driver and then given a completed sheet to the commentator at each event.

ITEM 6- ARRANGEMENT FOR THE NEXT MEETING

8. The President informed the committee that the next meeting would be arranged after his discussions with CAMS regarding the venue.

9. **Closure.** The President concluded the meeting at 2151.

DEREK BURNS
President

DAVID CAMPBELL
Secretary

16 January 2009